

XERO BOOKKEEPING PACKAGES

- **NEW BUSINESS STARTUP PACKAGE**
(R0 - R1 million Turnover) (1 - 3 Employee's)
 - ▶ **R 1,420-00 per month**
 - ▶ Xero Subscription
 - ▶ All SARS & CIPC Submissions
 - ▶ Annual Financial Statements
 - ▶ Business & Individual Tax Compliance
- **EXPANDING SMALL BUSINESS PACKAGE**
(R0 - R5 million Turnover) (1 - 5 Employee's)
 - ▶ **R 2,420-00 per month**
 - ▶ Xero Subscription
 - ▶ All SARS & CIPC Submissions
 - ▶ Payroll (Excel Based)
 - ▶ Annual Financial Statements
 - ▶ Business & Individual Tax Compliance
- **ADVANCED BUSINESS PACKAGE**
(R0 - R10 million Turnover) (1 - 10 Employee's)
 - ▶ **R 4,500-00 per month**
 - ▶ Xero Subscription
 - ▶ All SARS & CIPC Submissions
 - ▶ Payroll (Xero Add-on)
 - ▶ Bookkeeping
 - ▶ Monthly Management Reports (Xero)
 - ▶ Annual Financial Statements
 - ▶ Business & Individual Tax Compliance
- **PROFESSIONAL BUSINESS PACKAGE**
(R0 - R50 million Turnover) (1 - 50 Employee's)
 - ▶ **R 8,500-00 per month**
 - ▶ All of the above
 - ▶ Quaterly Management Meeting
 - ▶ Tax Planning and Structuring
 - ▶ Budgeting & Reporting

SECRETARIAL FEES

- ▶ Formation of Private Company (Standard): R 2,500-00
- ▶ Formation of Private Company (Complex): R POA
- ▶ Conversion of Close Corporation to Company: R 2,500-00
- ▶ Company & Directors Amendments: from R 1,500-00
- ▶ CIPC Annual Return R 700-00
- ▶ Shareholders Agreement (Standard): R 2,500-00
- ▶ Shareholders Agreement (from): R 2,500-00

REGISTRATIONS & APPLICATIONS

- ▶ Registration for VAT: R 900-00
- ▶ Registration for PAYE: R 450-00
- ▶ Registration for COIDA: R 550-00
- ▶ Application for Tax Directive: R 1,000-00
- ▶ Application for Tax Clearance: R 500-00
- ▶ SARS Customs (Import/Export) R 1,500-00

INDIVIDUAL TAX COMPLIANCE

- ▶ Income Tax Return (Standard): R 750-00
- ▶ Income Tax Return (Complex): R POA
- ▶ Bi-annual Provisional Tax Return: R 350-00
- ▶ Objection & Appeal R POA

BUSINESS TAX COMPLIANCE

- ▶ Income Tax Return R 900-00
- ▶ Bi-annual Provisional Tax Return R 350-00
- ▶ Objection & Appeal R POA

CONSULTING FEES

- ▶ Professional Rate per Hour R 850-00
- ▶ Travel (Km) Rate per Hour R 5,06/km

ANNUAL FINANCIAL STATEMENT PREPARATION

- ▶ Starting from: R 4,000-00

FEES SCHEDULE

FOR THE FINANCIAL YEAR:
MARCH 2017 - FEBRUARY 2018

